

Intern of the Semester -- Employer Recommendation

Thank you for assisting this student in applying for the **Northern Illinois University Career Services' Intern of the Semester** scholarship. This scholarship recognizes students for excellence in applying their academic training in a career-related work experience. **Please return the recommendation by 4:30 p.m. on Friday, December 20, 2019**, to Diane Hart, NIU Career Services, e-mail DLHart@niu.edu. If submitted by the applicant with the application, the recommendation must be in a sealed envelope with the signature of the person completing the recommendation across the back. For questions, please contact Diane Hart at 815-753-7159.

Date:	Student Name:
Company Name:	Student Job Title:
Supervisor Name/Title:	Supervisor Signature:
Supervisor E-mail:	(By checking the signature box and entering your name, you acknowledge completion of this document.)
Supervisor Phone:	

Rating

Relations with Others

- Exceptionally well accepted
- Works well with others
- Gets along adequately
- Some difficulty working with others

Attitude—Application to Work

- Outstanding in enthusiasm
- Very interested and industrious
- Average in diligence and interest
- Somewhat indifferent

Judgment

- Exceptionally mature
- Above average in making decisions
- Usually makes the right decision
- Often uses poor judgment

Ability to Learn

- Learns very quickly
- Learns readily
- Average in learning
- Slow in learning

Dependability

- Completely dependable
- Above average in dependability
- Usually dependable
- Unreliable

Quality of Work

- Excellent
- Very good
- Average
- Below average

Overall Performance

Compared to Other Students

- Well above standard
- Above standard
- Meets standard
- Below standard

Compared to Other Employees

- Well above standard
- Above standard
- Meets standard
- Below standard

Please provide a summary of this student's career-related work experience that will assist the selection committee in evaluating this student's scholarship application (e.g., projects completed, new skills acquired, or tasks assigned).



NORTHERN ILLINOIS UNIVERSITY

Career Services

Division of Academic Affairs